

February 2, 2004

**MEMORANDUM**

TO: COMPANY ADDRESSED

FROM: SANTA ROSA COUNTY PROCUREMENT DEPARTMENT

SUBJECT: ENGINEERING SERVICES FOR WHITING COMMERCE PARK

Notice is hereby given that the Santa Rosa County Board of County Commissioners is calling for and requesting proposals for engineering services for permitting, design, and construction administration for the Whiting Commerce Park Project.

All proposals shall be considered in accordance with the Florida Competitive Consultant Negotiations Act.

All proposals must be in writing and delivered by hand, Fed Ex, or mail to the Santa Rosa County Procurement Department, 6495 Caroline Street, Suite G, Milton, Florida 32570, and must be received by 10:00 a.m., February 10, 2004.

Only proposals received by the aforesaid time and date will be considered. Proposals received after the time set for opening will be rejected and returned unopened to the submitter. All proposals shall be sealed and clearly labeled, **“RFP- Engineering Services for Whiting Commerce Park.”** Please provide one original and 11 copies of the proposal.

The purpose of this RFQ is to secure consulting services from firms with experience in the development of Industrial Park Master Planning which will include but not limited to aviation expertise.

The County is requesting statement of qualifications for firms to do the master plan of 269 acres of county owned, M2 zoned property. Attached is an aerial view of the 269 acres recently purchased by Santa Rosa County to develop as an aviation related commerce/industrial park. The property has potential to have county owned taxiways connected to those taxiways existing on the property of NAS Whiting Field. The intent will be to have joint use of the 6000 ft south field for the tenants of the Park (no general aviation).

Questions concerning this request should be directed to the Santa Rosa County Engineer, Roger Blaylock, at (850) 981-7100.

The Board of County Commissioners reserves the right to accept or reject any and all proposals in whole or in part and to waive all informalities.

Santa Rosa County does not discriminate on the basis of race, color, national origin, sex, religion, age, or handicapped status in employment or provision of service.

### Proposed Commerce Park

